Basic Education Provider Pathway

- **Step 1:** The student will bring in a copy of their 360 and their MasterCard® to pay for the assessment.
- **Step 2:** Complete appropriate assessment testing.
- Step 3: E-mail or fax results of assessment test (student evaluation form) to the Central Imaging Unit at centralimaging@utah.gov or (801) 526-9505 (fax) within 2 weeks. Include the student's PID (Personal Identification) number on the first page of the results. Results will include a summary indicating student level of achievement and recommendation of classes/program (ABE, ESL, GED Ready, etc...).
- **Step 4:** Register student for school. Give a copy of registration to student to bring to their employment counselor.
- **Step 5:** E-mail or fax a copy of students' educational plan to centralimaging@utah.gov or (801) 526-9505.
- **Step 6:** Every two weeks, e-mail or fax the student's progress/attendance reports (student progress report form) to centralimaging@utah.gov or (801) 526-9505.

Updated: 04/25/08